

Adobe Photoshop Version CS4

Course Description

This course aims to increase your productivity by providing the skills and knowledge to use Adobe Photoshop to create, flip, rotate and transform your photos.

Duration:

2-Day

Inclusions:

Comprehensive, step-by-step training manual - Lunch can be provided - Free Telephone support

Photoshop Orientation

- Understanding The Document
- Window
- Navigating With The Navigator Panel
- Navigating With The Hand And Zoom Tools
- New Zoom And Navigating Techniques
- Navigating With Keyboard Shortcuts
- Changing Screen Modes
- Working With Multiple Documents

Navigating In Photoshop

- Starting Photoshop
- The Photoshop CS4 Workspace
- Working With The Panel Dock
- Working With Panels And Panels Groups
- Panel Techniques
- Understanding The Tools Panel
- Understanding The Application Bar
- Working With The Options Bar
- Opening An Existing Document
- Creating A New Image
- Brush Tool Essentials
- Selecting Colours Using The Swatches Panel
- Undoing Actions
- Exiting Photoshop

Digital Image Basics

- Understanding File Formats
- Understanding File Size
- Understanding Colour Mode
- Understanding Resizing And Resampling
- Resizing An Image For Printing
- Resampling An Image
- Cropping Images
- Cropping Images Without The Crop Tool
- Using The Crop Tool To Add A Border

Transforming Images

- Flipping And Rotating Images
- Straightening Photos
- Straightening Scanned Images
- Correcting Perspective Problems
- Scaling, Skewing and Rotating Images
- Warping Images

Making Selections

- Using The Marquee Tools
- Working With Selections
- Using The Lasso And Polygonal Lasso Tools
- Using The Magic Wand Tool
- Using The Magnetic Lasso Tool
- Modifying Selections Using Quick Mask Mode
- Extracting Selections From The Background
- Cleaning Up Extractions

Basic Tonal & Colour Corrections

- Understanding Tonality And Histogram Palette
- Using Levels To Improve Contrast
- Adjusting Levels Automatically
- Using Curves To Improve Contrast
- Opening Up Shadows
- Repairing Photos That Needed Fill Flash
- Repairing Photos With Too Much Flash
- Using Auto Colour
- Adjusting Colour Balance
- Painting The Sky Blue
- Desaturating Colours Selectively
- Changing Hues Selectively

Retouching And Repairing Images

- Using The Clone Stamp Tool
- Removing Blemishes
- Removing Bags Under Eyes
- Reducing Freckles Or Acne
- Whitening Eyes
- Whitening Teeth
- Reducing Hot Spots
- Reducing Wrinkles
- Repairing Large Areas
- Removing Red Eye
- Changing Eye Colour
- Sharpening An Image

Layer Basics

- Understanding Layers And The Layers Panel
- Creating New Layers
- Working With Layers
- Working With The Background Layer
- Changing Layer Stacking Order
- Changing Layer Opacity
- Creating A Simple Composite

Working With Layers

- Understanding Layer Masks
- Filling Text With An Image
- Applying A Soft Focus Effect
- Applying A Blurred Lighting Vignette
- Applying A Focus Vignette Effect
- Using A Gradient Mask
- Understanding Adjustment Layers
- Converting A Colour Image To Greyscale
- Using Multiple Adjustment Layers
- Understanding Blending Modes
- Dodging And Burning With
- Overlay Blend Mode

Text Essentials

- Adding Point Type
- Changing Text Colour
- Changing Text Size
- Editing Text
- Adding Paragraph Type
- Warping Text
- Adding Special Text Effects With Layer Styles
- Drawing Paths For Text
- Creating Text On A Path

Printing, Sharing And Saving

Images

- Printing Single Images
- Using The Print Dialog Box
- Creating A Web Photo Gallery
- Saving Layered Files
- Saving Images In A New Format
- Understanding The Save For Web Dialog Box
- Optimising Photos For The Web Part 1
- Optimising Photos For The Web Part 2
- Creating A PDF Presentation